



Courthouse Green Functions
Temporary Street Closing Permit for Colonial Avenue

The use of the Courthouse Green for special events and functions may require the temporary closing of Colonial Ave to allow for the unloading of equipment to support functions. This application is for permit to temporarily close Colonial Avenue. Permits are not issued to temporarily close the 400 block of Court Street. There are three residential dwellings with driveways that have access to and from Court Street. Vendors are not permitted to block access to Court Street and the associated driveways. There are no driveways on Colonial Avenue therefore temporary street closings in conjunction with the special event will be considered for approval.

Date and Time of Event: _____

Purpose of Event: _____

Location: _____

Number of Participants: _____

Duration: _____

Person in Charge of Event: _____

Contact # for person in charge: _____

Email Address for person in charge: _____

Temporary "Road Closed for Special Event" Signs will be provided by the Police Department. Please provide specific times and dates road closing signs will be needed:

IN MAKING THIS APPLICATION I CERTIFY THE FOLLOWING:

1. I am in charge of said event and will accompany same.
2. I have reviewed proposed street closing with Fire Chief, Emergency Management Director, and Police Chief and gained approval from each of them as evidenced by their initials here:

Fire Chief _____

Police Chief _____

Emergency Management Director _____

3. Comments from Fire, Police and Emergency Management Director:

4. I understand I am responsible for coordinating the pick up of "Road Closed for Special Event" signs and safety cones with the Police Department prior to event, setting up the signs and the cones, and returning to the Police Department. I will be responsible for reimbursing Town if cones and signs are not returned in good order. Call 252-482-5144 to coordinate pick up.

5. The applicant agrees to protect, defend, indemnify and hold the Town of Edenton and Chowan County And its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof The Applicant further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

Signature of Applicant

Permission is hereby granted for the _____ hereinabove requested, provided the participants violate no ordinance of the Town of Edenton or laws of the United States of America, or the state of North Carolina during same.

Approved by

Date