



Edenton Town Council - Meeting Summary

Tuesday, September 12, 2023

The purpose of this notice is to summarize items from the meetings and is not comprehensive. This summary does not replace the official minutes. Go to the Town of Edenton's YouTube Channel for a video of the full meeting, or our website for the official minutes.

Present: Mayor Jimmy Stallings, Samuel Dixon, Aaron Coston, Elton Bond, Craig Miller, Roger Coleman, and Assistant Town Manager Dewayne Whealton.

Presentation

- Neighborhood Parks Survey Results

- Public Information Officer Tyler Newman shared with council the results of the 60 day park survey the Town disseminated to adults and youth. 568 responses were received, with some the most requested items for park improvements being resurfaced basketball courts, new playground equipment, better security/lighting, water fountains, a splash pad, recreation/community center, sand volleyball, a dog park, gaga ball, shaded areas, covered picnic areas, and walking/biking trails.

Major Special Use Permit

- Following a public hearing, Council **unanimously approved** a Major Special Use Permit from James Chesson Jr. for the operation of a private RV campground located at 549 Virginia Road.

Major Special Use Permit

- Following a public hearing, Council tabled consideration of a Major Special Use Permit from SAGA Construction Inc. for the construction of multifamily dwellings (an apartment complex) at 1311 Paradise Road. This matter may be considered at a later meeting.

Administrative Committee

- Fire Department Residency Requirements Update

- Council **unanimously approved** this update, which reads: "All Edenton Fire Department full-time employees with the exception of the Fire Chief, shall reside

within 30 minutes of the station. The Fire Chief shall reside within the town limits or within a six-mile radius of the town limits. All volunteer firemen must reside within the Edenton Fire Department service district.” Council hopes this will aid the fire department in recruiting efforts.

Utilities Committee

- Electric & Water Utilities Customer Service Policy Review

- This item was once again **tabled** by council, with some councilors opting to continue to discuss the \$25 utility nonpayment fee and whether to keep, remove, or shift it elsewhere.

Public Works Committee

- Additional Handicap Parking Spaces – 200 Block S. Broad

- Council **unanimously approved** the addition of two new handicap spaces on South Broad Street, one in front of Southern Bank at the corner of Broad and Queen, and another in the current “takeout” parking spot in front of Emilio’s General Store and Takeaway.

New Business

- Approval of Amended Employment Contract between Town of Edenton and Town Manager

- Council **unanimously approved** an amended employment contract between the Town of Edenton and its Town Manager (Corey Gooden) to increase the Town Manager’s salary from \$115,000 to \$122,000.

- Work Authorization – AIA-D-ARP-003 – Water Distribution System AIA

- Council **unanimously approved** the work authorization for Phase II of the water distribution system AIA project. The project will continue the department’s efforts to assess & GIS/map the Town’s water distribution system (i.e., water valves, water lines, hydrants, and wells). The project will also include an updated capital improvement plan (CIP) & operation and maintenance plan (O&M) for the water system. The project totals \$175,000, which is 100% grant funded using the Divisions of Water Infrastructure (DWI) ARPA funds.

- Budget Amendment – Phase II AIA Water Distribution System

- Council **unanimously approved** accepting \$175,000 from NCDEQ’s DWI for the water distribution system project.

- **Work Authorization - S. Broad St Parking Lot Design**
 - Council **unanimously approved** an agreement between the Town of Edenton and the Wooten Company for the Surveying, Design, and Engineering plans for the parking lot on Court & E. Eden (behind former Peebles and Sears buildings). The total cost for the engineering work is \$34,000.
- **Request for Proposals (RFP) - Neighborhood Parks**
 - Council **unanimously approved** an RFP to be sent out publicly, which will provide firm(s) with sufficient information to enable them to prepare a proposal to design the layout and provide and install equipment/renovations for community parks to be constructed in the Town of Edenton. The six (6) parks included in this RFP are Morgan Park, Stratford Park, Paxton Lane Park, Dr. Martin Luther King, Jr. Park, Griffith Park, and Colonial Park located within town limits. The RFP identifies the existing conditions/equipment currently present at the parks and offers ideas for additional equipment that has been discussed during public input meetings and community survey results.
 - Bids may be received until **2 p.m. on Thursday, October 19, 2023**, to allow time for a recommendation to be made at the October 23 Town Council meeting.
- **Utility Easement Request - E. Eden & Cheapside Alley**
 - Council **unanimously approved** an easement request, made by Roanoke Connect for the FYBE internet service being installed on the Town's electric network. The request will be in the 100 block of E. Eden Street & Norcross Alley (rear of S. Broad St. Business) and would allow for underground accesses to be installed to the rear of these locations. This approval is contingent upon the final version and approval by Town Attorney Hood Ellis.